



LAKEPORT FIRE PROTECTION DISTRICT

445 North Main Street, Lakeport, CA 95453
Telephone: (707) 263-4396 Fax: (707) 262-1283
Web Site: www.lakeportfire.com



Any person may speak for 3 minutes on any agenda item; however, total public input per item is not to exceed 15 minutes, unless extended at the discretion of the Board. The public is allowed to comment before any action is taken by the Board on any specific issue.

Agenda of public meetings and supporting documents are available for public inspection in the Fire District Office, 445 N. Main Street, Lakeport, CA 95453, during normal business hours.

***REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION:** A request for a disability-related modification or accommodation necessary to participate in the Board of Directors' meeting should be made in writing to the Board Clerk at least 48 hours prior to the meeting.*

BOARD OF DIRECTORS REGULAR MEETING **AGENDA**

July 12, 2022, 5:00 P.M.

**Lakeport Fire Protection District
445 N. Main Street, Lakeport, CA 95453**

A. Call to Order

- A1. Pledge of Allegiance
- A2. Roll Call

B. Consent Calendar

Approval of consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for later discussion.

- B1. Motion to Approve July 12, 2022, Regular Meeting Agenda (GC §54954.2)
- B2. Motion to approve June 14, 2022, Regular Meeting Minutes
- B3. Motion to approve June Warrants/Expenditures with CalCard details

C. Public Comment (GC §54954.3)

Any person may speak for three minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda.

D. Reports – Information/Discussion

D1. Interim Fire Chief, Administration/Finance and Captains

- a. Fiscal Year to Date Budget Report
- b. Incident Log for June 2022
- c. Fleet Mileage/Hours/Service Report (phase two) for June 2022
- d. Consulting Agreement with NBS for the administration of the Measure M special parcel tax
- e. Functional Assignments
- f. Exhibit “A” to MOU effective July 1, 2022, through June 30, 2023

D2. Professional Firefighters Association – Teamsters Local #856

D3. Volunteer Firefighters Association

D4. City Council Representative’s Report

D5. Directors Activity Reports

E. Action Items

- E1. Report, discussion, and possible action regarding the approval and adoption of a Publicly Available Pay Schedule in compliance with the Public Employees’ Retirement Law (PERL), Public Employees’ Pension Reform Act of 2013 (PEPRA), and Title 2 of the California Code of Regulations (CCR)
- E2. Report, discussion and possible action on a Resolution making findings and requisition imposition of fire mitigation fees pursuant to the City of Lakeport’s Fire Mitigation Fee Ordinance
- E3. Report, discussion and possible action on updating the Signature Lists for the Wells Fargo Bank Checking Accounts
- E4. Report, discussion and possible action on changing the August 2022, Regular Board Meeting from the 9th to the 16th
- E5. Report, discussion and possible action on making recommendations to the County Board of Supervisors for the vacant Director position

F. Request for Future Agenda Items

G. Closed Session (GC §54957.7)

G1. Conference with Labor Negotiator: (GC §54957.1)

Agency Designated Representative: Interim Fire Chief Dan Grebil

Employee Organization: Lakeport Professional Firefighters Association Teamsters Local #856

G2. Public Employment – Title: Fire Chief (GC §54957)

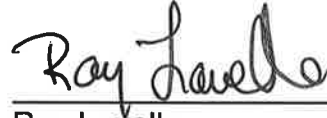
G3. Public Employment Performance Evaluation – Title: Interim Fire Chief
(GC §54957)

H. Open Session

H1. Report on Closed Session: (GC §54957.1)

I. Adjournment

Agenda Posted Per GC §54954.2
on July 8, 2022, at 5:00 p.m.



Ray Lavelle
Board Clerk



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BOARD OF DIRECTORS REGULAR MEETING MINUTES

June 14, 2022, 5:00 P.M.

Lakeport Fire Protection District
445 N. Main Street, Lakeport, CA 95453

A. Call to Order at 5:00 PM

A1. Pledge of Allegiance led by Captain Johnson

A2. Roll Call

Chairman Whitehead X Vice-Chair Gabe X Director Flora X and Director Lucas X

Staff Present: Interim Chief Grebil (via Zoom), Office Assistant Fossa and Captain Johnson

B. Consent Calendar

B1. Motion to Approve June 14, 2022, Regular Meeting Agenda (GC §54954.2)

B2. Motion to Approve May 16, 2022, Special Meeting Minutes

B3. Motion to approve May 10, 2022, Regular Meeting Minutes

B4. Motion to approve May Warrants/Expenditures with CalCard details

Director Lucas made a motion, seconded by Director Flora, to approve the Consent Calendar items as presented, with a modification to item D7 on the May 10, 2022, minutes to change the name from Director Flora to Director Lucas.

Ayes: Chair Whitehead, Vice-Chair Gabe, Director Flora and Director Lucas

Nays: None

Absent: None

Motion Passes

C. Public Comment (GC §54954.3)

None

D. Reports – Information/Discussion

D1. Interim Fire Chief Reports

- a. Fiscal Year to Date Budget Report
- b. Incident Log for May 2022
- c. Fleet Mileage and Hours Report (phase one) for May 2022

D2. Administration/Finance Report on GEMT Overpayments

D3. Professional Firefighters Report and Volunteer Firefighters Report presented by Captain Johnson

D4. City Council Representative's report presented by Vice-Chair Gabe.

D5. Directors Activity Reports

D6. ADHOC Safety Committee Report

- a. Email from Golden State Risk Management Authority (GSRMA) – Risk Management Accreditation Program (RMAP) – 10% premium awarded in the amount of \$17,652.00.

E. Action Items

E1. Report, discussion, and possible action regarding the appointment of a Board Clerk per H&SC§13853(b) (Fire Protection District Law)

Director Lucas made a motion, seconded by Director Flora, to appoint Ray Lavelle as Board Clerk.

Ayes: Chair Whitehead, Vice-Chair Gabe, Director Flora and Director Lucas

Nays: None

Absent: None

Motion Passes

E2. Report, discussion and possible action on accepting the 2019/20 and 2020/21 Annual Written Report for Measure "M", as required by the Accountability Provisions contained in the Ordinance

Director Flora made a motion, seconded by Vice-Chair Gabe, to accept the Measure M report.

Ayes: Chair Whitehead, Vice-Chair Gabe, Director Flora and Director Lucas

Nays: None

Absent: None

Motion Passes

E3. Report, discussion and possible action on updating the Signature Authorization – Special Districts Local Boards for the Auditor-Controller

Director Lucas made a motion, seconded by Vice-Chair Gabe, to approve the Signature Authorization form.

Ayes: Chair Whitehead, Vice-Chair Gabe, Director Flora and Director Lucas

Nays: None

Absent: None

Motion Passes

E4. Report, discussion and possible action regarding signing the 2020/21 Audit Management's Representation Letter, Disclosure Checklist and Management's Corrective Action Plan from Smith & Newell CPAs

Director Lucas made a motion, seconded by Director Flora, to approve and sign the 2020/21 Audit Management's Representation Letter, Disclosure Checklist and Management's Corrective Action Plan from Smith & Newell CPAs.

Ayes: Chair Whitehead, Vice-Chair Gabe, Director Flora and Director Lucas

Nays: None

Absent: None

Motion Passes

E5. Report, discussion and possible action on appointing Interim Fire Chief Dan Grebil as the Fire District's Negotiator to negotiate a side letter to the current Memorandum of Understanding for the purposes of including a Fire Apparatus Engineer/Fleet Maintenance Coordinator position with associated salary steps and allowances

Director Lucas made a motion, seconded by Vice-Chair Gabe, to appoint Interim Fire Chief Dan Grebil as the Fire District's Negotiator to negotiate a side letter to the current Memorandum of Understanding for the purposes of including a Fire Apparatus Engineer/Fleet Maintenance Coordinator position with associated salary steps and allowances.

Ayes: Chair Whitehead, Vice-Chair Gabe, Director Flora and Director Lucas

Nays: None

Absent: None

Motion Passes

E6. Report, discussion and possible action on appointing a second Director to the Fire Chief Recruitment AdHoc Committee

The Board provided clarification that the Ad-Hoc Committee consisted of Directors Gabe and Lucas. The Board discussed options on the recruitment of a permanent Fire Chief as well as potentially sharing a Fire Chief with a neighboring Fire District.

E7. Report, discussion and possible action on authorizing Interim Fire Chief Dan Grebil to execute an Automatic/Mutual Aid Agreement with Lake, Colusa and Mendocino Counties local government fire agencies

Vice-Chair Gabe made a motion, seconded by Director Flora, to authorize Interim Fire Chief Dan Grebil to execute an Automatic/Mutual Aid Agreement with Lake, Colusa and Mendocino Counties local government fire agencies

Ayes: Chair Whitehead, Vice-Chair Gabe, Director Flora and Director Lucas

Nays: None

Absent: None

Motion Passes

E8. Report, discussion and possible action on adopting the Preliminary/Recommended Budget for fiscal year 2022/23 per H&SC§13890

Director Flora made a motion, seconded by Director Lucas, to adopt the Preliminary Recommended Budget for fiscal year 2022/23, as well as to cancel, the regular board meeting currently scheduled for August 9, 2022, and to hold a publicly-noticed special meeting on August 16, 2022, to approve the final 2022/23 budget.

Ayes: Chair Whitehead, Vice-Chair Gabe, Director Flora and Director Lucas

Nays: None

Absent: None

Motion Passes

E9. Report, discussion and possible action on making recommendations to the County Board of Supervisors for the vacant Director position

The Board discussed the vacant Director position and will wait on the County to make an appointment.

E10. Report, discussion and possible action on appointing a Board Chair and Vice-Chair for fiscal year 2022/23

Director Flora made a motion, seconded by Director Lucas, to appoint Vice-Chair Gabe as the Board Chair for 2022/23 and to appoint Director Lucas as Board Vice-Chair for 2022/23.

Ayes: Chair Whitehead, Vice-Chair Gabe, Director Flora and Director Lucas

Nays: None

Absent: None

Motion Passes

F. Request for Future Agenda Items

None

G. Closed Session (GC §54957.7)

The Board went into Closed Session at 6:29 PM for the purposes listed below:

G1. Conference with Labor Negotiator: (GC §54957.1)

Agency Designated Representative: appointed earlier this meeting

Employee Organization: Lakeport Professional Firefighters Association Teamsters
Local #856

G2. Public Employment – Title: Fire Chief (GC §54957)

G3. Public Employment Performance Evaluation – Title: Interim Fire Chief
(GC §54957)

H. Open Session

H1. Report on Closed Session: (GC §54957.1)

The Board reconvened into Open Session at 7:13 PM and reported that there was no reportable actions taken in Closed Session.

I. Adjournment

Director Gabe made a motion, seconded by Director Flora, to adjourn the meeting at 7:14 PM PM.

Ayes: Chair Whitehead, Vice-Chair Gabe, Director Flora and Director Lucas

Nays: None

Absent: None

Motion Passes

Respectfully Submitted: _____

Promise Fossa, Recording Secretary

Read and Approved: _____

John Whitehead, Board Chairman

June Warrant/Check List for
July 12, 2022 Board Meeting

Check Date	Check #	Check \$	Vendor	Description
06/13/2022	15293	\$324.36	Canon Financial Services	Copier Charges - APRIL
06/13/2022	15294	\$0.00	Cascade Software Systems- Win Cam	VOID - WINCAMS ACCOUNTING SOFTWARE
06/13/2022	15295	\$180.47	Entenmann-Rovin Co.	BADGE - KIEFFER, SHANE
06/13/2022	15296	\$211.60	Eureka Oxygen	OXYGEN
06/13/2022	15297	\$212.50	Gary Buchholz	BACKGROUND INVESTIGATION - LAVELLE
06/13/2022	15298	\$3,233.75	Life Assist	MEDICAL SUPPLIES
06/13/2022	15299	\$123.29	Mendo Mill and Lumber Co.	STATION MAINTENANCE SUPPLIES
06/13/2022	15300	\$647.05	Napa Auto Parts	VEHICLE MAINTENANCE
06/13/2022	15301	\$350.00	Nationwide Retirement Solutions	DEFERRED COMP 05/16 - 05/31
06/13/2022	15302	\$1,800.00	Precision Wireless Services	LIGHT BAR INSTALLATION/LABOR
06/13/2022	15303	\$44.35	Quill LLC	OFFICE SUPPLIES
06/13/2022	15304	\$375.00	Shelden Painted Signs	UPDATE ENGINE DECALS
06/13/2022	15305	\$2,464.80	Systems Design	EMS BILLING - APRIL
06/13/2022	15306	\$2,352.93	US Bank Corporate Payment System	US BANK STATEMENT - MAY 2022
06/13/2022	15307	\$2,702.14	Westgate Petroleum Co. Inc.	FUEL
06/24/2022	15308	\$86.28	AT & T	PHONE LANDLINE SERVICE
06/24/2022	15309	\$350.00	Nationwide Retirement Solutions	DEFERRED COMP 06/01 - 06/15
06/24/2022	15310	\$31,580.20	Teamsters Local Union 856 H & W	HEALTH INSUR MAY HOURS/JUN COVERAGE
06/30/2022	15311	\$423.00	AT & T	PHONE LANDLINE SERVICE
06/30/2022	15312	\$307.68	Canon Financial Services	Copier Charges - MAY
06/30/2022	15313	\$137.00	Cascade Software Systems- Win Cam	WINCAMS ACCOUNTING SOFTWARE
06/30/2022	15314	\$911.96	John Tyson	GSRMA STATION REPAIRS
06/30/2022	15315	\$4,901.50	Jones & Mayer	LEGAL FEES - MAY 2022
06/30/2022	15316	\$59.38	Lake County Special Districts	Water 3600 Hill Rd - APR - JUN
06/30/2022	15317	\$2,007.13	Life Assist	MEDICAL SUPPLIES
06/30/2022	15318	\$502.12	Mendo Mill and Lumber Co.	STATION MAINTENANCE SUPPLIES
06/30/2022	15319	\$312.00	MidAmerica Administrative & Retirem	ADMIN/PLATFORM FEE for HRA
06/30/2022	15320	\$118.74	Mission Linen Supply	CLEANING SUPPLIES
06/30/2022	15321	\$69.64	Napa Auto Parts	VEHICLE MAINTENANCE
06/30/2022	15322	\$1,407.12	PG & E	ELECTRICAL CHARGES
06/30/2022	15323	\$2,435.08	Systems Design	EMS BILLING - MAY
06/30/2022	15324	\$2,332.97	Westgate Petroleum Co. Inc.	FUEL
Grand Total				\$62,964.04

CAL-CARD EXPENDITURES - JUNE 2022 BILLING

DATES: 4/23/22 - 5/22/22

VENDOR	AMOUNT	DESCRIPTION
AutoZone	\$57.62	Vehicle Maintenance
AmazonPrime	\$16.30	Monthly Charge
Ebay - Radio/Mic	\$104.38	Radio Equipment
MESFIRE.com	\$167.61	Personal Protective Equip (PPE)
FIRESTORE.com	\$173.00	Personal Protective Equip (PPE)
Lakeport Express	\$100.00	Fuel
Costco	\$185.05	Cleaning Supplies
Amazon	\$93.33	Office Supplies
Amazon	\$32.58	Office Supplies
Target Solutions/Vector	\$291.75	Jan/Feb/March Monthly Charge
Fire District Assoc of CA (FDAC)	\$500.00	Conference Fee
PG&E	\$66.79	Utilities - Station 52
City of Lakeport	\$100.37	Water
City of Lakeport	\$139.90	Sewer
QUILL.com	\$48.92	Office Supplies
US Postal Service	\$58.00	Stamps
FIRESTORE.com	\$53.50	Badge - Kieffer
Verizon	\$21.06	Heart Monitors
Mediacom	\$82.13	Internet
Stericycle	\$60.64	Medical Waste Disposal
TOTAL	\$2,352.93	

General Fund - 354		Amended	06/30/22		99%	
Account #	APPROPRIATIONS	Budget	This Month	YTD	% of Budget	Remaining
01-11	Salaries - Permanent	934,000	102,882.11	931,507.56	99.7%	2,492.44
01-12	Extra Help	50,000	5,659.00	35,360.69	70.7%	14,639.31
01-13	Overtime - Holiday -	213,505	12,131.42	163,574.08	76.6%	49,930.92
02-21	Social Security - Medicare	22,500	1,828.03	18,734.55	83.3%	3,765.45
02-22	CalPERS	383,727	0.00	383,726.08	100.0%	0.92
03-30	Health/Life Insurance	432,500	30,999.00	385,501.41	89.1%	46,998.59
03-31	Unemployment Insurance	15,000	0.00	0.00	0.0%	15,000.00
03-35	Retiree Other Post Emp. Benefits	59,000	-0.20	48,204.40	81.7%	10,795.60
04-00	Workers Compensation	82,500	0.00	79,444.39	96.3%	3,055.61
09-00	Payroll Clearing Account	0	-139,377.27	0.00	n/a	0.00
Total Salaries and Benefits		2,192,732	14,122.09	2,046,053.16	93.3%	146,678.84
11-00	Clothing & Personal Supplies	45,000	-16,253.40	24,655.45	54.8%	20,344.55
12-00	Communications	103,500	22,949.32	83,289.47	80.5%	20,210.53
14-00	Household Expense	8,500	303.79	4,947.58	58.2%	3,552.42
15-10	Insurance - Prop., Auto and Eq.	35,000	0.00	24,815.60	70.9%	10,184.40
15-12	Insurance - Public Liability	70,000	0.00	66,287.00	94.7%	3,713.00
17-00	Maintenance - Equipment	132,500	3,252.95	121,644.80	91.8%	10,855.20
18-00	Maintenance - Buildings & Grounds	20,000	1,526.66	19,786.69	98.9%	213.31
19-40	Medical Expenses	54,500	5,452.48	54,116.60	99.3%	383.40
20-00	Memberships	12,750	0.00	12,011.69	94.2%	738.31
22-70	Office Supplies	7,000	867.52	6,956.34	99.4%	43.66
22-71	Postage	1,500	58.00	314.62	21.0%	1,185.38
22-72	Books & Periodicals	2,000	0.00	1,228.90	61.4%	771.10
23-80	Professional & Specialized Services	80,000	5,826.70	62,056.04	77.6%	17,943.96
24-00	Publications & Legal Notices	1,000	0.00	293.27	29.3%	706.73
25-00	Rents & Leases - Equipment	29,000	0.00	21,772.84	75.1%	7,227.16
26-00	Rents & Leases - Buildings	5	0.00	0.00	0.0%	5.00
27-00	Small Tools & Instruments	10,000	0.00	7,959.94	79.6%	2,040.06
28-30	Supplies & Services	20,000	537.46	12,061.41	60.3%	7,938.59
28-48	Ambulance Expenses	127,500	-9,619.52	112,540.00	88.3%	14,960.00
28-95	Prior Yr. Audit Repayment	23,268	0.00	23,267.66	100.0%	0.34
29-50	Transportation & Travel	5,000	-75.40	1,823.49	36.5%	3,176.51
30-00	Utilities	75,000	7,011.87	69,817.92	93.1%	5,182.08
42-10	Notes & Loans/P&I	97,650	0.00	97,147.30	99.5%	502.70
48-00	Taxes & Assessments	150	0.00	0.00	0.0%	150.00
61-69	Capital Bldgs & Improv. Prior	0	0.00	0.00	0.0%	0.00
62-74	Capital Equipment Other	50,000	0.00	48,169.89	96.3%	1,830.11
90-91	Contingencies	0	0.00	0.00	0.0%	0.00
Total Services, Supplies and Capital Expenses		1,010,823	21,838.43	876,964.50	86.8%	133,858.50
Total Fire Protection		3,203,555	35,960.52	2,923,017.66	91.2%	280,537.34

General Fund - 354		Amended	6/30/2022		99%	
Account #	REVENUES	Budget	This Month	YTD	% of Budget	Remaining
10-10	Current Secured Taxes	855,500	31,159.17	906,234.54	105.9%	-50,734.54
10-20	Current Unsecured Taxes	20,800	0.00	20,952.10	100.7%	-152.10
10-25	Supplemental Roll Taxes - Current	3,700	0.00	11,584.56	313.1%	-7,884.56
10-35	Supplemental Roll Taxes - Prior	3,100	396.97	4,074.77	131.4%	-974.77
10-40	Prior Unsecured Taxes	3,751	0.00	746.69	19.9%	3,004.31
21-60	Permits	6,470	630.00	12,554.00	194.0%	-6,084.00
42-01	Interest	5,582	0.00	2,773.03	49.7%	2,808.97
42-10	Rent - Finley Station	3,700	450.15	4,624.29	125.0%	-924.29
54-60	Home Owners Prop. Tax Relief	4,600	0.00	4,538.03	0.0%	61.97
54-70/90	State Aid	7,600	0.00	0.00	0.0%	7,600.00
68-60	Ambulance Revenue	675,000	69,219.04	649,987.78	96.3%	25,012.22
69-29	Measure "M" Special Tax	1,112,000	0.00	1,188,020.85	106.8%	-76,020.85
79-60	Sale of Fixed Assets	0	0.00	30,754.00	n/a	-30,754.00
79-90	Other/Miscellaneous Revenue	11,000	557.56	16,470.86	149.7%	-5,470.86
79-91	Cancelled Checks	0	0.00	12,817.18	n/a	-12,817.18
81-22	Operating Transfers In	147,650	0.00	480.00	0.3%	147,170.00
Total Revenue		2,860,453	102,412.89	2,866,612.68	100.2%	-6,159.68
	Transfer from (-to) Fund Balance	343,102	-66,452.37	56,404.98	n/a	
Total Revenue/using reserves		3,203,555	35,960.52	2,923,017.66	91.2%	
Fund Balances						
Acct. #	General Fund - 354					
Unreserved	Fund Balance	1,496,407.55	\$ (66,452.37)	(112,126.98)		1,384,280.57
01-00	Reserves - General	20,000	0.00	0.00		20,000.00
02-00	Petty Cash	150	0.00	0.00		150.00
00-00	Unreserved - General - Designated	200,000	0.00	0.00		200,000.00
04-00	Unreserved - Designated - Equip.	491,800	0.00	0.00		491,800.00
06-00	Unreserved - Designated - Buildings	206,118	0.00	0.00		206,118.00
2500	Unreserved - Designated - Medical	78,547	0.00	55,722.00		134,269.00
Total General Fund 354 Balance		2,493,022.55	0	-56,404.98		2,436,617.57
Fire Mitigation Fund - 363						
			6/30/2022			
			This Month	YTD		
FY Beginning Fund Balance						419,419.36
42-01	Interest		0.00	671.43		671.43
66-15	Lake County Fire Mitigation		2,472.00	8,800.00		8,800.00
66-16	Lakeport City Fire Mitigation		0.00	16,449.50		16,449.50
Total Fire Mitigation Fund 363 Balance			2,472.00	25,920.93		445,340.29
Wells Fargo Checking Accounts						

Lakeport Fire District

Lakeport, CA

This report was generated on 7/8/2022 12:27:50 PM



Incident Type and Street Name for Date Range

Incident Status: All | Start Date: 06/01/2022 | End Date: 06/30/2022

Incident Date	Address	Incident Type
06/01/2022	S MAIN ST, LAKEPORT, CA 95453	Public service
06/01/2022	MARTIN STREET APTS, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/01/2022	Lange ST, LAKEPORT, CA 95453	Dispatched & cancelled en route
06/01/2022	ARGONAUT RD, LAKEPORT (HANCE COMMUNITY SCHOOL), CA 95453	System malfunction, other
06/01/2022	LAKESHORE BLVD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/01/2022	S MAIN ST, LAKEPORT, CA 95453	Public service
06/01/2022	S MAIN ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/02/2022	Robin Hill DR, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/02/2022	REEVES LN, LAKEPORT, CA 95453	Public service
06/02/2022	29 HWY, LAKEPORT, CA 95453	Motor vehicle accident with injuries
06/02/2022	LAKESHORE BLVD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/03/2022	ORCHID WAY, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/03/2022	MARTIN ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/03/2022	PECKHAM CT, LAKEPORT (DAVITA DIALYSIS - LAKEPORT), CA 95453	EMS call, excluding vehicle accident with injury
06/03/2022	NICE LUCERNE CUTOFF, UPPER_LAKE, CA 95453	Dispatched & cancelled en route
06/03/2022	HIGHLAND SPRINGS RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/03/2022	S HWY 29, KELSEYVILLE, CA 95451	Dispatched & cancelled en route
06/03/2022	MARTIN ST, LAKEPORT, CA 95453	Assist invalid
06/04/2022	MERRITT RD, Kelseyville, CA 95451	Dispatched & cancelled en route
06/04/2022	BEVINS ST, LAKEPORT (LAKEVIEW SENIOR APTS), CA 95453	Public service
06/04/2022	ARMSTRONG ST, LAKEPORT, CA 95453	Power line down
06/05/2022	ROBIN HILL DR, LAKEPORT (STERLING SHORE ESTATES), CA 95453	EMS call, excluding vehicle accident with injury
06/05/2022	Mission WAY, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/05/2022	ELIJAH HOUSE, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/05/2022	S 29 HWY, Kelseyville, CA 95451	Dispatched & cancelled en route
06/05/2022	LAKESHORE BLVD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/05/2022	FINLEY EAST RD, FINLEY, CA 95453	EMS call, excluding vehicle accident with injury
06/05/2022	MARTIN ST, LAKEPORT (BELLA VISTA APTS), CA 95453	EMS call, excluding vehicle accident with injury
06/05/2022	ARMSTRONG ST, LAKEPORT, CA 95453	Power line down
06/05/2022	MARINA MARKET, NICE, CA 95453	Dispatched & cancelled en route
06/05/2022	SCOTTS VALLEY RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/05/2022	SODA BAY RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/05/2022	S MAIN ST, LAKEPORT (PIER 1900 MHP), CA 95453	EMS call, excluding vehicle accident with injury
06/06/2022	SCOTTS VALLEY RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/06/2022	Bevins ST, Lakeport, CA 95453	EMS call, excluding vehicle accident with injury
06/06/2022	N MAIN ST, LAKEPORT (LUCKY FOUR MHP), CA 95453	EMS call, excluding vehicle accident with injury
06/06/2022	LAKESHORE BLVD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/06/2022	S MAIN ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/06/2022	16TH ST, LAKEPORT (ROCKY POINT CARE CENTER), CA 95453	EMS call, excluding vehicle accident with injury

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



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06/06/2022	BELL HILL RD, Kelseyville, CA 95451	Dispatched & cancelled en route
06/06/2022	S MAIN ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/06/2022	CRAIG AVE, LAKEPORT (LAKEPORT POST ACUTE), CA 95453	EMS call, excluding vehicle accident with injury
06/07/2022	PARALLEL DR, LAKEPORT, CA 95453	Dispatched & cancelled en route
06/07/2022	LUPOYOMA AVE, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/07/2022	EMILEE CT, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/07/2022	PARK WAY, LAKEPORT, CA 95453	Trash or rubbish fire, contained
06/07/2022	BEVINS CT, LAKEPORT (LAKE COUNTY TRIBAL HEALTH), CA 95453	EMS call, excluding vehicle accident with injury
06/07/2022	First ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/07/2022	6TH ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/08/2022	Craig AVE, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/08/2022	DIANE WAY, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/08/2022	LAKESHORE BLVD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/08/2022	DIANE WAY, LAKEPORT, CA 95453	Public service
06/08/2022	6th ST, Lakeport, CA 954539545	EMS call, excluding vehicle accident with injury
06/08/2022	LAKESHORE BLVD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/09/2022	RED FEATHER LN, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/09/2022	Martin ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/09/2022	S MAIN ST, LAKEPORT (AQUA VILLAGE MHP), CA 95453	EMS call, excluding vehicle accident with injury
06/09/2022	N HIGH ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/09/2022	, LAKEPORT, CA	EMS call, excluding vehicle accident with injury
06/09/2022	, LAKEPORT, CA	EMS call, excluding vehicle accident with injury
06/09/2022	, LAKEPORT, CA	EMS call, excluding vehicle accident with injury
06/09/2022	16TH ST, LAKEPORT (ROCKY POINT CARE CENTER), CA	EMS call, excluding vehicle accident with injury
06/10/2022	S MAIN ST, LAKEPORT (PIER 1900 MHP), CA 95453	EMS call, excluding vehicle accident with injury
06/10/2022	PAGE DR, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/10/2022	Craig AVE, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/10/2022	CLEAR LAKE AVE, LAKEPORT, CA 95453	Power line down
06/11/2022	LAKESHORE BLVD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/11/2022	LOUIS WAY, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/11/2022	HIGHLAND SPRINGS RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/11/2022	LAFFERTY RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/11/2022	N HIGH ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/11/2022	YELLOW HAMMER LN, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/12/2022	DIAMOND DUST TRL, KELSEYVILLE, CA 95451	Dispatched & cancelled en route
06/12/2022	LAKESHORE BLVD, LAKEPORT (RAINBOW LODGE), CA 95453	EMS call, excluding vehicle accident with injury
06/12/2022	E 20 HWY, UPPER_LAKE (ROBINSON RANCHERIA), CA 95485	Dispatched & cancelled en route
06/13/2022	E 20 HWY, NICE, CA	EMS call, excluding vehicle accident with injury
06/13/2022	, CA	
06/13/2022	SODA BAY RD, KELSEYVILLE, CA 95451	EMS call, excluding vehicle accident with injury
06/13/2022	LANGE ST, LAKEPORT (TERRACE MIDDLE SCHOOL), CA 95453	Dispatched & cancelled en route
06/13/2022	SMITH LN, CLEARLAKE_CITY (WALNUT GROVE APTS), CA 95453	Dispatched & cancelled en route
06/13/2022	ELK MOUNTAIN RD, Upper Lake, CA 95485	Dispatched & cancelled en route
06/13/2022	SODA CREEK STORE, LAKE_PILLSBURY, CA 95453	Dispatched & cancelled en route
06/13/2022	W 20 HWY, Upper Lake, CA 95485	Dispatched & cancelled en route

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



06/14/2022	ABBOT ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/14/2022	MISSION RANCHERIA RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/14/2022	BEVINS ST, LAKEPORT (LAKEVIEW SENIOR APTS), CA 95453	EMS call, excluding vehicle accident with injury
06/14/2022	MISSION RANCHERIA RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/14/2022	PECKHAM CT, LAKEPORT (DAVITA DIALYSIS - LAKEPORT), CA 95453	EMS call, excluding vehicle accident with injury
06/14/2022	Nice Lucerne Cutoff, NICE, CA 95464	Brush or brush-and-grass mixture fire
06/14/2022	Craig AVE, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/14/2022	HIGHLAND SPRINGS RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/14/2022	RANCH CT, LAKEPORT, CA 95453	Public service
06/14/2022	BEVINS CT, LAKEPORT (LAKE COUNTY TRIBAL HEALTH), CA 95453	EMS call, excluding vehicle accident with injury
06/14/2022	16TH ST, LAKEPORT (ROCKY POINT CARE CENTER), CA 95453	EMS call, excluding vehicle accident with injury
06/14/2022	YELLOW HAMMER LN, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/15/2022	BIG VALLEY RD, FINLEY, CA 95453	EMS call, excluding vehicle accident with injury
06/15/2022	HARTLEY RD, LAKEPORT, CA 95453	Smoke scare, odor of smoke
06/15/2022	PARALLEL DR, LAKEPORT, CA 95453	Motor vehicle accident with injuries
06/15/2022	29 HWY, LAKEPORT, CA 95453	Passenger vehicle fire
06/15/2022	Park ST, LAKEPORT, CA 95453	Lock-out
06/15/2022	6th ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/15/2022	Lake ST, CLEARLAKE OAKS, CA 95423	Dispatched & cancelled en route
06/15/2022	6th AVE, LUCERNE, CA 95458	Dispatched & cancelled en route
06/16/2022	Craig AVE, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/16/2022	16TH ST, LAKEPORT (ROCKY POINT CARE CENTER), CA 95453	EMS call, excluding vehicle accident with injury
06/16/2022	CEAGO WINERY, NICE, CA 95453	Motor vehicle accident with injuries
06/16/2022	E 20 HWY, Nice, CA 95464	EMS call, excluding vehicle accident with injury
06/17/2022	1291 Craig AVE, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/17/2022	ABBOT ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/17/2022	PECKHAM CT, LAKEPORT (DAVITA DIALYSIS - LAKEPORT), CA 95453	Alarm system activation, no fire - unintentional
06/17/2022	LAKEPORT BLVD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/17/2022	GROVE ST, LUCERNE, CA 95464	EMS call, excluding vehicle accident with injury
06/17/2022	Lakeport BLVD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/17/2022	LAKESHORE BLVD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/17/2022	LAKESHORE BLVD, LAKEPORT, CA 95453	Public service
06/17/2022	OAK HILL CT, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/17/2022	ABBOT ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/17/2022	175 HWY, LAKEPORT, CA 95453	Motor vehicle accident with injuries
06/18/2022	1ST ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/18/2022	SODA BAY RD, KELSEYVILLE (LAKEWOOD MHP), CA 95451	Motor vehicle accident with injuries
06/18/2022	Cow Mountain, Lakeport, CA 95452	Motor vehicle accident with injuries
06/18/2022	9TH ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/18/2022	1ST ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/19/2022	SODA BAY RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/19/2022	WESTSIDE Park RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/19/2022	7TH ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/20/2022	MARTIN ST, LAKEPORT (BELLA VISTA APTS), CA 95453	EMS call, excluding vehicle accident with injury
06/20/2022	HAMMOND AVE, Nice, CA 95464	Dispatched & cancelled en route

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



06/20/2022	W Highway 20, UPPER LAKE, CA 95485	Dispatched & cancelled en route
06/20/2022	PIKE DR, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/20/2022	RED FEATHER LN, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/21/2022	KEELING AVE, LAKEPORT, CA 95453	Public service
06/21/2022	PENELOPE CT, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/21/2022	HILL RD E, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/21/2022	MARTIN ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/21/2022	Highway 29, LAKEPORT, CA 95453	Motor vehicle accident with no injuries.
06/21/2022	Sixteenth ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/22/2022	Eleventh ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/22/2022	N HIGH ST, LAKEPORT, CA 95453	Motor vehicle accident with injuries
06/22/2022	S MAIN ST, LAKEPORT (AQUA VILLAGE MHP), CA 95453	EMS call, excluding vehicle accident with injury
06/22/2022	S MAIN ST, LAKEPORT (LAKEPORT LAGOON MHP), CA 95453	EMS call, excluding vehicle accident with injury
06/23/2022	RAINBOW LDG, LAKEPORT, CA	EMS call, excluding vehicle accident with injury
06/23/2022	STERLING SHORE ESTS, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/23/2022	16TH ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/23/2022	ARMSTRONG ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/23/2022	LANGE ST, LAKEPORT (CLEARLAKE HIGH SCHOOL), CA 95453	Alarm system activation, no fire - unintentional
06/24/2022	NICE LUCERNE CUTOFF, UPPER_LAKE, CA 95453	Motor vehicle accident with injuries
06/24/2022	PERKS MHP, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/24/2022	LIBRARY PARK, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/24/2022	S RUSSELL ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/24/2022	Lakeshore BLVD, Lakeport, CA 95453	Alarm system activation, no fire - unintentional
06/24/2022	S Main ST, Lakeport, CA 95453	EMS call, excluding vehicle accident with injury
06/24/2022	N HIGH ST, Lakeport, CA 95453	EMS call, excluding vehicle accident with injury
06/24/2022	MIRAMONTE AVE, Lakeport, CA 95453	EMS call, excluding vehicle accident with injury
06/24/2022	Craig AVE, Lakeport, CA 95453	EMS call, excluding vehicle accident with injury
06/24/2022	Craig AVE, Lakeport, CA 95453	EMS call, excluding vehicle accident with injury
06/24/2022	LAKESHORE BLVD, Lakeport, CA 95453	Public service
06/24/2022	CRAIG AVE, Lakeport, CA 95453	EMS call, excluding vehicle accident with injury
06/25/2022	1st ST, Lakeport, CA 95453	EMS call, excluding vehicle accident with injury
06/25/2022	16TH ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/25/2022	Highway 29, UPPER LAKE, CA 95485	Dispatched & cancelled en route
06/25/2022	ANCHORAGE INN, LAKEPORT, CA 95453	Public service
06/25/2022	BEVINS CT, LAKEPORT, CA 95453	Trash or rubbish fire, contained
06/25/2022	7TH ST, LAKEPORT, CA 95453	Public service
06/25/2022	ROBIN HILL DR, LAKEPORT (STERLING SHORE ESTATES), CA 95453	EMS call, excluding vehicle accident with injury
06/25/2022	ANCHORAGE INN, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/25/2022	LAFFERTY RD, LAKEPORT, CA 95453	Public service
06/25/2022	Old Toll RD, Lakeport, CA 95453	No incident found on arrival at dispatch address
06/25/2022	S MAIN ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/26/2022	ARMSTRONG ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/26/2022	S TERRACE AVE, LAKEPORT, CA 95453	Forest, woods or wildland fire
06/26/2022	LANGE ST, LAKEPORT (TERRACE MIDDLE SCHOOL), CA 95453	Dispatched & cancelled en route
06/26/2022	FAIRVIEW WAY, LAKEPORT, CA 95453	Power line down
06/26/2022	RED FEATHER LN, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



06/26/2022	DAVIS DR, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/26/2022	N MAIN ST, LAKEPORT, CA 95453	Bomb scare - no bomb
06/26/2022	LAKESHORE BLVD, LAKEPORT, CA 95453	Public service
06/26/2022	TEHAMA ST, Nice, CA 95464	EMS call, excluding vehicle accident with injury
06/26/2022	Highway 29, KELSEYVILLE, CA 95451	Dispatched & cancelled en route
06/26/2022	BELL HILL RD, KELSEYVILLE, CA 95451	Motor vehicle accident with injuries
06/27/2022	6TH ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/27/2022	HICKORY AVE, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/27/2022	S MAIN ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/27/2022	16TH ST, LAKEPORT (ROCKY POINT CARE CENTER), CA 95453	EMS call, excluding vehicle accident with injury
06/27/2022	BUTTE ST, Nice, CA 95464	Dispatched & cancelled en route
06/27/2022	Mission Rancheria RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/28/2022	ANASTASIA DR, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/28/2022	STUBBS ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/28/2022	LINDA LN, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/28/2022	Big Valley RD, LAKEPORT, CA 95453	Brush or brush-and-grass mixture fire
06/28/2022	KELSEY CREEK DR, KELSEYVILLE, CA	EMS call, excluding vehicle accident with injury
06/29/2022	HIGHLAND SPRINGS RD, LAKEPORT, CA	Power line down
06/29/2022	, LAKEPORT, CA	EMS call, excluding vehicle accident with injury
06/29/2022	ROBIN HILL DR, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/29/2022	EVERGREEN DR, KELSEYVILLE, CA 95453	EMS call, excluding vehicle accident with injury
06/29/2022	29 HWY, LAKEPORT, CA 95453	Motor vehicle accident with injuries
06/29/2022	FINLEY EAST RD, Finley, CA 95435	EMS call, excluding vehicle accident with injury
06/29/2022	6TH ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/29/2022	BEVINS CT, LAKEPORT (LAKE COUNTY TRIBAL HEALTH), CA 95453	EMS call, excluding vehicle accident with injury
06/29/2022	SCOTTS CREEK RD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/29/2022	NICE LUCERNE CUTOFF, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/29/2022	CRYSTAL LAKE WAY, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/29/2022	9TH ST, LAKEPORT, CA 95453	Public service
06/29/2022	9TH ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/30/2022	ROBIN HILL DR, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/30/2022	ARMSTRONG ST, LAKEPORT, CA 95453	Power line down
06/30/2022	S MAIN ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/30/2022	HARTLEY ST, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/30/2022	BEVINS CT, LAKEPORT (LAKE COUNTY TRIBAL HEALTH), CA 95453	EMS call, excluding vehicle accident with injury
06/30/2022	BACHELOR VALLEY RD, UPPER_LAKE, CA 95453	Dispatched & cancelled en route
06/30/2022	LAKEPORT BLVD, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/30/2022	COLONIAL MHP, LAKEPORT, CA 95453	EMS call, excluding vehicle accident with injury
06/30/2022	KONOCTI ST, CLEARLAKE_CITY, CA 95453	Dispatched & cancelled en route
06/30/2022	KELSEY CREEK DR, KELSEYVILLE, CA 95451	Dispatched & cancelled en route
06/30/2022	MISSION RANCHERIA RD, LAKEPORT (KONOCTI VISTA CASINO RESORT), CA 95453	EMS call, excluding vehicle accident with injury

Total incidents: 216

Lists the Incident Date, Street Name (including City, State, Zip), and Incident Type of incidents occurring within the given Date Range. Only Reviewed incidents are included.



CONSULTING AGREEMENT

This Consulting Agreement (Agreement) is made as of the 6 day of July, 2022, by and between NBS GOVERNMENT FINANCE GROUP, a California corporation, dba NBS ("NBS"), and LAKEPORT FIRE DISTRICT ("District").

RECITALS

A. The District desires to obtain certain consulting services for Parcel Tax Administration Services.

B. The District desires to engage NBS as an independent contractor to perform such services on the terms and conditions set forth herein.

In consideration of the foregoing and of the mutual promises set forth herein, and intending to be legally bound, the parties hereto agree as follows:

AGREEMENT

- 1. Services.** NBS shall perform the scope of services described in Exhibit A, which is attached hereto and incorporated herein by reference ("Services"). Any other services required or requested by District shall be subject to mutual agreement of the parties and may be subject to additional scope of work and fee negotiations.
- 2. Term.** The term of this Agreement shall commence when agreement is fully executed.
- 3. Compensation.** Compensation to be paid by District to NBS shall be in accordance with the schedule set forth in Exhibit B, which is attached hereto and incorporated herein by reference. District and NBS recognize that the scope of the project may change from that defined in Exhibit A and that significant changes in the scope of services will require renegotiation of fees.
- 4. Expenses.** Except certain billable expenses as set forth in Exhibit B, NBS will be responsible for all of its expenses incurred in performing the Services hereunder.
- 5. Qualifications of NBS.** District has relied upon the professional training and ability of NBS to perform Services hereunder as a material inducement to enter into this Agreement. NBS shall therefore provide properly skilled professional and technical personnel to perform all Services under this Agreement. All work performed by NBS under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in NBS' field of expertise.
- 6. Independent Contractor Status.** The relationship of NBS and District hereunder is an independent contractor relationship and nothing in this Agreement shall be construed to create any other relationship. No agent, employee, or representative of NBS shall be deemed to be an agent, employee, or representative of District for any purpose. NBS agrees that neither it nor any of its employees, is entitled to the rights or benefits afforded to District's employees, including disability or unemployment insurance, workers' compensation, medical insurance, sick leave, or any other employment benefit. NBS is responsible for providing, at its own expense, disability, unemployment, workers' compensation, training, permits, and licenses for its employees. NBS does not have, nor shall it hold itself out as having, any right, power or authority to create any contract or obligation, either express or implied, on behalf of, in the name of, or binding District.



7. Income Taxes. NBS is responsible for paying when due all federal, state and local income taxes, incurred as a result of the compensation paid by District to NBS for Services under this Agreement. NBS agrees to indemnify District for any claims, costs, losses, fees, penalties, interest, or damages suffered by District resulting from NBS' failure to comply with this provision.

8. Insurance Requirements. NBS, at its own cost and expense, shall procure and maintain, for the duration of this Agreement, commercial general liability insurance (said insurance shall have a limit for each occurrence of at least Two Million Dollars (\$2,000,000), and Four Million Dollars \$4,000,000 aggregate) naming Lakeport Fire District as additional insured, in connection with NBS' activities, officers, employees, officials, agents, officers, staff and Board members), workers' compensation insurance and employer's liability insurance as required by the State of California (said insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease), and professional errors and omissions liability insurance (said insurance shall cover NBS' performance under this Agreement with a limit of liability of at least Two Million Dollars (\$2,000,000) for any one claim and aggregate), and automobile insurance with a limit of at least One Million Dollars (\$1,000,000). Prior to commencement of the Services, NBS shall deliver to District a Certificate of Insurance evidencing compliance with this paragraph.

9. District's Responsibilities. The District shall furnish NBS with any pertinent information that is available to District and applicable to the Services. The District shall designate a person to act with authority on its behalf in respect to the Services. The District shall promptly respond to NBS' requests for reviews and approvals of its work, and to its requests for decisions related to the Services. District understands and agrees that NBS is entitled to rely on all information, data and documents (collectively, "Information") supplied to NBS by District or any of its agents, contractors or proxies or obtained by NBS from other usual and customary sources including other government sources or proxies as being accurate and correct and NBS will have no obligation to confirm that such Information is correct and that NBS will have no liability to District or any third party if such Information is not correct.

10. Indemnification. NBS shall defend, indemnify and hold harmless District, its officers, employees, officials and agents from and against all claims, demands, losses, liabilities, costs and expenses, including reasonable attorneys' fees, (collectively "Liabilities") arising out of or resulting from the negligence or willful misconduct of NBS or a breach by NBS of its obligations under this Agreement, except to the extent such Liabilities are caused by the negligence or willful misconduct of District. NBS will not be liable to the District or anyone who may claim any right due to a relationship with District, for any acts or omissions in the performance of Services under this Agreement, unless those acts or omissions are due to the negligence or willful misconduct of NBS. Except in the case of NBS' negligence, willful misconduct or breach of its obligations under this Agreement, District shall defend, indemnify and hold harmless NBS, its officers, directors, shareholders, employees and agents from and against all Liabilities to the extent that such Liabilities arise out of NBS performing Services pursuant to the terms of this Agreement, including, without limitation, any Liabilities arising as a result of District or any of its agents or contractors supplying incorrect Information or documentation to NBS. The provisions of this Section 10 shall survive termination of this Agreement.

11. Limitation of Liabilities. District hereby agrees that to the fullest extent permitted by law, NBS' total liability to District for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to NBS' Services under this Agreement from any cause or causes, including but not limited to NBS' negligence, errors, omissions or breach of contract (hereafter "District claims") shall not exceed the total sum paid on behalf of or to NBS by NBS' insurers



in settlement or satisfaction of District claims under the terms and conditions of NBS' insurance policies applicable thereto. The provisions of this Section 11 shall survive termination of this Agreement.

12. **Equal Opportunity Employment.** NBS represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, disability, ancestry, sex, gender identity, sexual orientation, or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

13. **Attorneys' Fees.** In the event of any action or other proceeding, including arbitration or other non-judicial proceedings, arising from, in, under or concerning this Agreement and any amendment thereof, including, without limiting the generality of the foregoing, any claimed breach hereof, the prevailing party in such action or proceeding shall be entitled to recover from the other party in such action or proceeding, such sum as the court shall fix as reasonable attorneys' fees incurred by such prevailing party.

14. **Compliance with Law.** In connection with the services rendered hereunder, NBS agrees to abide by all federal, state, and local laws, ordinances and regulations.

15. **Entire Agreement; Amendment.** This Agreement, including the Exhibits attached hereto, constitutes the final, complete and exclusive statement of the terms of the agreement between District and NBS with respect to the transactions contemplated hereby and supersedes all prior and contemporaneous agreements, arrangements or understandings between them with respect thereto. This Agreement may not be amended, modified or changed except by instruments in writing signed by all of the parties hereto.

16. **Nonwaiver.** No failure or neglect of either party hereto in any instance to exercise any right, power or privilege hereunder or under law shall constitute a waiver of any other right, power or privilege or of the same right, power or privilege in any other instance. All waivers by either party hereto must be contained in a written instrument signed by the party to be charged.

17. **Controlling Law; Jurisdiction.** This Agreement shall be construed and enforced in accordance with the laws of the State of California without reference to its choice of law provisions. The parties hereto hereby irrevocably waive any objection, including, without limitation, any objection to the laying of venue or based on *Forum Non Conveniens*, which it may now or hereafter have to the bringing of any action or proceeding in the manner, or in any of the jurisdictions, provided herein.

18. **Counterparts.** This Agreement may be executed in any number of counterparts and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one agreement.

19. **Further Assurances.** The parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to carry out the intent and purposes of this Agreement.

20. **Successors and Assigns.** NBS and District each binds itself, its partners, its successors, legal representatives and assigns to the other party of this Agreement and to the partners, successors, legal representatives and assigns of such other party in respect of all covenants and agreements contained herein.

21. Notices. All notices, requests, demands, and other communications required to or permitted to be given under this Agreement shall be in writing and shall be conclusively deemed to have been duly given (a) when hand delivered to the other party; or (b) when received when sent by e-mail, facsimile or similar electronic delivery at the address and number set forth below (provided, however, that the receiving party confirms receipt of such notice by e-mail, facsimile or any other method permitted hereunder, and that any notice given by e-mail or facsimile shall be deemed received on the next business day if such notice is received after 5:00 p.m. (recipient's time) or on a non-business day); or (c) three business days after the same have been deposited in a United States post office with first class or certified mail return receipt requested postage prepaid and addressed to the parties as set forth below; or (d) the next business day after same has been deposited with a reputable overnight delivery service reasonably known by the parties (such as FedEx, DHL, GLS, USPS Priority Mail, etc.), postage prepaid, addressed to the parties as set forth below with next-business-day delivery guaranteed, provided that the sending party receives a confirmation of delivery from the delivery service provider.

If to NBS:

NBS Government Finance Group
Attention: Michael Rentner, Chief Executive Officer
32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Telephone: (951) 296-1997
Fax No.: (951) 296-1998
E-Mail: mrentner@nbsgov.com

If to District:

Lakeport Fire District
Attention: Fire Chief Dan Grebil
445 N. Main Street
Lakeport, CA 95453
Telephone: (707) 263-3823 Ext. 102
E-Mail: dgrebil@lakeportfire.com

22. References and Titles. All references in this Agreement to Articles, Sections, Subsections and other subdivisions refer to corresponding Articles, Sections, Subsections and other subdivisions of this Agreement unless expressly provided otherwise. Titles appearing at the beginning of any subdivision are for convenience only and do not constitute any part of such subdivision and shall be disregarded in construing the language contained in such subdivision. The words this Agreement, this instrument, herein, hereof, hereby, hereunder, and words of similar import refer to this Agreement as a whole and not to any particular subdivision unless expressly so limited. Pronouns in masculine, feminine and neuter genders shall be construed to include any other gender, and words in the singular form shall be construed to include the plural and vice versa, unless the context otherwise requires.

23. Time. Time is of the essence.

24. No Third Party Beneficiaries. Nothing contained in this Agreement is intended to and nothing contained herein shall be interpreted to confer on any party the rights of a third party beneficiary and this Agreement shall be for the sole benefit of the parties hereto.

25. Severability. If any term, covenant, condition or provision of this Agreement, or the application thereof to any person or circumstances is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will, nevertheless, continue in full force and effect without being impaired or invalidated in any way.

26. Language. The language of this Agreement shall be construed as a whole and in accordance with the fair meaning of the language used. The language of this Agreement shall not be strictly construed against either party based upon the fact that either party drafted or was principally responsible for drafting this Agreement or any specific term or condition hereof.

27. Termination. This Agreement may be terminated by either party by giving thirty (30) business days written notice to the other party of its intent to terminate this Agreement. Upon termination, NBS shall be entitled to compensation for services performed up to the effective date of termination and District shall be entitled to all work performed to that date.

IN WITNESS WHEREOF, District and NBS have executed this Agreement on the day and year first above written.

NBS

NBS GOVERNMENT FINANCE GROUP,
a California corporation, dba NBS

By: Michael Rentner
Name: Michael Rentner
Title: Chief Executive Officer
Date: July 6, 2022

DISTRICT

LAKEPORT FIRE DISTRICT

By: Dan Grebil
Name: Dan Grebil
Title: Interim Fire Chief
Date: July 6, 2022

Attachments:

- Exhibit A: NBS Scope of Services
- Exhibit B: Compensation for Services



EXHIBIT A

NBS SCOPE OF SERVICES

Parcel Tax Administration

At NBS, we treat these tasks as year-around responsibilities so that there is sufficient time to research any issues and avoid August deadline challenges. For example, we purchase property data and research discrepancies throughout the year. Shown below is our detailed scope of services for this effort.

KICK-OFF MEETING, PROJECT SCHEDULE

NBS will meet with District staff, legal counsel and other interested parties to:

- Establish lines of communication.
- Clarify the specific goals and criteria that will meet the District's preference.
- Identify and resolve any circumstances that may be involved in the administration of the tax.
- Develop a schedule to meet requirements and provide for effective interaction of all parties.
- Establish dates consistent with schedule to achieve project milestones.

DATA COLLECTION

Gather and review data pertinent to the administration of the Parcel Tax. Data will be obtained from various sources such as Assessor's parcel maps and County Assessor information as determined to be necessary based on the requirements of the tax formula. NBS will rely on District provided parcel classifications for the FT 2022/23 levy.

QUALITY CONTROL

Perform initial cross-reference tests looking at the various data sources, land use codes, and other pertinent information to ensure the best and most accurate tax application. The audit services below will allow NBS to provide a fully vetted database for FY 2023/24 and forward.

DATABASE MAINTENANCE

Maintain and periodically update a database of all parcels within the District and relevant parcel information.

TAX CALCULATION

Calculate the annual tax levy for each parcel within the District following the guidelines established in the formula.

LEVY SUBMITTAL

NBS will submit the levy to the County Auditor-Controller in the required format. Parcel taxes rejected by the County Auditor-Controller will be researched and resubmitted for collection on the County Tax Roll. Any parcels that are not accepted by the County for collection may be invoiced with payment to be directed to the District in accordance with authorizing documents as applicable.

REPORTING

Provide an annual Special Tax Levy Report (Auditor's Report). The report will include a parcel listing with levy amounts. Parcel and levy data can be provided via an emailed electronic file, and printed if desired. We will also provide reporting to comply with both SB165 requirements as well as the State Controller's Office reporting requirements.

One Time Audit

DATA REVIEW OF PARCELS

Complete a one-time parcel analysis of parcels (approximately 6,000 parcels). NBS will perform a range of "tests" on the assessor data as well as via Google Earth and other resources, in order to populate the actual parcel data. NBS' effort will include the following:

- Review secured roll for land use code, value, etc.
- Review Google satellite and street view imagery (not an onsite audit)
- Review parcel maps and business information provided by the County
- Identify discrepancies and provide a list for District review and direction

Optional Services (Additional Fees May Apply)

CONSULTING SUPPORT

Provide a toll-free phone number for use by the District and all property owners. Staff shall be available to answer questions regarding the ongoing collection of special taxes. Bilingual staff will be available for Spanish-speaking property owners.

DELINQUENCY MONITORING

NBS will provide a comprehensive list of delinquencies after each installment becomes due. The delinquency report will provide the overall delinquency percentage as well as a detailed list of each delinquent parcel, with the name and address of the delinquent parcel owner, the delinquent amount, and penalties.

MEETING ATTENDANCE

At the request of the District, NBS will attend meetings to discuss the Parcel Tax and related items, subject to additional expenses for time and travel.

EXHIBIT B

COMPENSATION FOR SERVICES

Parcel Tax Administration

One-Time Audit Fee	\$ 7,500
Annual Fee	\$ 9,500
Estimated Actual Expenses ⁽¹⁾	NTE \$ 1,000
Total Not to Exceed.....	\$ 18,000

⁽¹⁾ See description of expenses below

ANNUAL FEE INCREASES

Cost of living increases may be applied to the Administration services listed above on October 1 each year, beginning with the invoices issued on October 1, 2022. The COLA would be the actual cost of living increase based on the 12-month change from May to May in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for all urban consumers for the applicable region for the District's location.

EXPENSES

Customary out-of-pocket expenses will be billed to the District at actual cost to NBS. These expenses may include, but not be limited to, mailing fulfillment, postage, reproduction, telephone, travel, meals and various third-party charges for data, maps, and recording fees.

ADDITIONAL SERVICES

The following table shows our current hourly rates. Additional services authorized by the District but not included in the scope of services will be billed at this rate or the then applicable hourly rate.

Title	Hourly Rate
Director	\$225
Associate Director	\$210
Senior Consultant / Manager	\$175
Consultant	\$155
Analyst	\$130
Clerical/Support	\$105

TERMS

Administration services will be invoiced at the beginning of each quarter. Expenses will be itemized and included in the next regular invoice. Fees for all other services will be invoiced upon completion of the task. If the project is prematurely terminated by either party, NBS shall receive payment for work completed. Payment shall be made within 30 days of submittal of an invoice. If payment is not received within 90 days simple interest will begin to accrue at the rate of 1.5% per month. Either party may cancel this contract with 30 days written notice.

PROGRAM	MANAGER/SUPV.	COORDINATOR
Public Relations	All	
Hazard Abatement	Captains	Fossa
Monthly Statistics	Captains	
Personnel/Scheduling - CrewSense	Captains	
Public Education	Captains	
Budget/Finance	Chief	Lavelle
City/County Relations	Chief	
County Fire Chiefs Association	Chief	
Development Review	Chief	
Dispatch Contract	Chief	
District Board Functions	Chief	Lavelle
DMV Pull Notice	Chief	Fossa
DOJ/LiveScan	Chief	
Employee Assistance Program (EAP)	Chief	
Fire Districts Assoc. of California (FDAC)	Chief	
Fire Mitigation Fees	Chief	
Knox Boxes/Locks/Keys	Chief	Johnson
Lake Cnty Community Risk Reduction Auth	Chief	
Lake County Fire Safe Council	Chief	
Measure "M" Special Tax Survey	Chief	
Organizational Planning	Chief	
Plan Checks	Chief	R. Bergem
Standard Operating Procedures	Chief	
Apparatus/Fleet	Johnson	Kane
Continuous Quality Improvement (CQI)	Johnson	
Emergency Medical Services	Johnson	
Facilities Maintenance	Johnson	Tyson
HazMat Response	Johnson	Kane
Ladder Maintenance/Annual Testing	Johnson	Kane
Mobile Home Park Hydrant Inspections	Johnson	Kane
North Coast Emergency Medical Services	Johnson	
Patient Care Reports/Imagetrend	Johnson	
Personal Protective Clothing/Equipment	Johnson	Morin
Pump Tests	Johnson	Kane
Social Media	Johnson	Abrams
Volunteer Program	Johnson	
Ca. Incident Command Certification System	Landers	
CAD Messaging - Active Alert	Landers	
Fire Extinguishers	Landers	Kieffer
Fire Investigation	Landers	

PROGRAM	MANAGER/SUPV.	COORDINATOR
Incident Log/Emergency Reporting/NFIRS	Landers	
Infectious Control Officer	Landers	
Information Technology - IT	Landers	
Juvenile Firesetters	Landers	
Pre-Fire Planning/Data Collection & Input	Landers	
Radio Communications	Landers	Morin/Thomas
Run Maps/Mobile Mapping/StreetWise	Landers	
Small Tools and Equipment	Landers	Kieffer
Training - Career Development	Landers	Kieffer
Vector/Target Solutions Internet Training	Landers	
Accounts Payable	Lavelle	Fossa
Ambulance Billing	Lavelle	Fossa
Burn Permits	Lavelle	Fossa
CALCard Visa	Lavelle	Fossa
CalPERS Election Officer	Lavelle	
Controlled Document Retention	Lavelle	
Correspondence - Mail	Lavelle	Fossa
Cost Recovery - Accounts Receivable	Lavelle	
Fixed Assets/Inventory	Lavelle	
Health Insurance	Lavelle	
Medical Physicals	Lavelle	
Payroll/Time Cards	Lavelle	
Website	Lavelle	
Workers Compensation - GSRMA	Lavelle	
Auto X Tool Maintenance/Annual Service	Mills	Kane
Breathing Air Maintenance/Testing	Mills	
EMS Supplies	Mills	Reisbeck
Fire Hose, Nozzles and Fittings	Mills	Kane
Physical Fitness and Wellness	Mills	P. Bergem
Respiratory Protection - Fit Testing	Mills	
Safety Program - Loss Prevention	Mills	
Self Contained Breathing Apparatus	Mills	
Station Supplies	Mills	Reisbeck
Technical Rescue	Mills	Tyson
Uniforms	Mills	
Hazardous Materials Management Plans	z?	Kane

Exhibit "A" to MOU


Base Pay Rates in effect for period July 1, 2022 - June 30, 2023

	<u>was Start</u>	<u>was Step 1</u>	<u>was Step 2</u>	<u>was Step 3</u>	<u>was Step 4</u>	<u>was Step 5</u>	<u>Step 6</u>	<u>Step 8</u>
	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 8</u>	<u>Step 8</u>
FF I								
Pay Period	\$2,107.82	\$2,213.21	\$2,323.87	\$2,440.06	\$2,562.07	\$2,690.17	\$2,824.68	\$2,824.68
Monthly	\$4,215.64	\$4,426.42	\$4,647.74	\$4,880.13	\$5,124.13	\$5,380.34	\$5,649.36	\$5,649.36
Annual	\$50,587.63	\$53,117.01	\$55,772.86	\$58,561.50	\$61,489.58	\$64,564.06	\$67,792.26	\$67,792.26
FF II								
Pay Period	\$2,318.35	\$2,434.27	\$2,555.98	\$2,683.78	\$2,817.97	\$2,958.87	\$3,106.81	\$3,106.81
Monthly	\$4,636.70	\$4,868.53	\$5,111.96	\$5,367.56	\$5,635.94	\$5,917.73	\$6,213.62	\$6,213.62
Annual	\$55,640.39	\$58,422.41	\$61,343.53	\$64,410.71	\$67,631.24	\$71,012.80	\$74,563.45	\$74,563.45
Captain								
Pay Period	\$2,550.24	\$2,677.76	\$2,811.64	\$2,952.23	\$3,099.84	\$3,254.83	\$3,417.57	\$3,417.57
Monthly	\$5,100.49	\$5,355.51	\$5,623.29	\$5,904.45	\$6,199.67	\$6,509.66	\$6,835.14	\$6,835.14
Annual	\$61,205.85	\$64,266.15	\$67,479.45	\$70,853.43	\$74,396.10	\$78,115.90	\$82,021.70	\$82,021.70

Annual Rate equals monthly X 12

Hourly Rate equals annual divided by 2912 hours

Does not include Paramedic or other incentives

	LAKEPORT					
	FIRE PROTECTION DISTRICT					
	445 N. Main Street, Lakeport CA 95452 (707) 263-4396					
	www. Lakeportfire.com					
Salary Schedule			3% increase		5% increase	
		6/30/2022	7/1/2022	step%	7/1/2023	step%
Firefighter I - Step 1 (was Start)	Monthly	4,092.85	4,215.64		4,426.42	
Firefighter I - Step 2 (was Step 1)	Monthly	4,297.49	4,426.41	5.0%	4,647.74	5.0%
Firefighter I - Step 3 (was Step 2)	Monthly	4,512.37	4,647.74	5.0%	4,880.13	5.0%
Firefighter I - Step 4 (was Step 3)	Monthly	4,737.99	4,880.13	5.0%	5,124.14	5.0%
Firefighter I - Step 5 (was Step 4)	Monthly	4,974.88	5,124.13	5.0%	5,380.33	5.0%
Firefighter I - Step 6	Monthly	5,223.63	5,380.34	5.0%	5,649.36	5.0%
Firefighter I - Step 8	Monthly	5,484.81	5,649.35	5.0%	5,931.82	5.0%
Firefighter II - Step 1 (was Start)	Monthly	4,501.65	4,636.70	-17.9%	4,868.53	-17.9%
Firefighter II - Step 2 (was Step 1)	Monthly	4,726.73	4,868.53	5.0%	5,111.96	5.0%
Firefighter II - Step 3 (was Step 2)	Monthly	4,963.07	5,111.96	5.0%	5,367.56	5.0%
Firefighter II - Step 4 (was Step 3)	Monthly	5,211.22	5,367.56	5.0%	5,635.93	5.0%
Firefighter II - Step 5 (was Step 4)	Monthly	5,471.78	5,635.93	5.0%	5,917.73	5.0%
Firefighter II - Step 6	Monthly	5,745.37	5,917.73	5.0%	6,213.62	5.0%
Firefighter II - Step 8	Monthly	6,032.64	6,213.62	5.0%	6,524.30	5.0%
Captain - Step 1 (was Start)	Monthly	4,951.93	5,100.49	-17.9%	5,355.51	-17.9%
Captain - Step 2 (was Step 1)	Monthly	5,199.53	5,355.52	5.0%	5,623.29	5.0%
Captain - Step 3 (was Step 2)	Monthly	5,459.50	5,623.29	5.0%	5,904.45	5.0%
Captain - Step 4 (was Step 3)	Monthly	5,732.48	5,904.45	5.0%	6,199.68	5.0%
Captain - Step 5 (was Step 4)	Monthly	6,019.10	6,199.67	5.0%	6,509.66	5.0%
Captain - Step 6	Monthly	6,320.06	6,509.66	5.0%	6,835.14	5.0%
Captain - Step 8	Monthly	6,636.06	6,835.14	5.0%	7,176.90	5.0%
Holiday Pay	Annual	1754-2844	1807-2929		1897-3076	
Paramedic Pay	Monthly	450.00	450.00		450.00	
Educational Incentives - (0-10%)	Monthly	0-663.61	0-683.51		0-717.69	
Uniform Allowance	Annually	650.00	650.00		650.00	



LAKEPORT FIRE PROTECTION DISTRICT

445 N. Main Street, Lakeport CA 95452 (707) 263-4396

www.Lakeportfire.com

Salary Schedule

		6/30/2022	3% increase		5% increase	
			7/1/2022	step%	7/1/2023	step%
Fire Chief - Step 1 (was Step A)	Monthly	8,833.34	9,022.39	20.0%	9,473.51	20.0%
Fire Chief - Step 2	Monthly		9,293.06	3.0%	9,757.71	3.0%
Fire Chief - Step 3	Monthly		9,571.85	3.0%	10,050.44	3.0%
Fire Chief - Step 4	Monthly		9,859.01	3.0%	10,351.96	3.0%
Fire Chief - Step 5	Monthly		10,154.78	3.0%	10,662.52	3.0%
Fire Chief - Step 6	Monthly		10,459.42	3.0%	10,982.39	3.0%
Office Assistant - Step 1	Hourly*		19.59		20.57	
Office Assistant - Step 2	Hourly*		20.57	5.0%	21.60	5.0%
Office Assistant - Step 3	Hourly*		21.60	5.0%	22.68	5.0%
Office Assistant - Step 4	Hourly*		22.68	5.0%	23.81	5.0%
Office Assistant - Step 5	Hourly*		23.81	5.0%	25.00	5.0%
Office Assistant - Step 6**	Hourly*	25.00	25.00	5.0%	26.25	5.0%
Administrative Assistant - Step 1	Monthly		4,535.15	4.6%	4,762	4.6%
Administrative Assistant - Step 2	Monthly		4,761.91	5.0%	5,000	5.0%
Administrative Assistant - Step 3**	Monthly	5,000	5,000.00	5.0%	5,250	5.0%
Administrative Assistant - Step 4	Monthly		5,250.00	5.0%	5,513	5.0%
Administrative Assistant - Step 5	Monthly		5,512.50	5.0%	5,788	5.0%
Administrative Assistant - Step 6	Monthly		5,788.13	5.0%	6,078	5.0%
Annuitant Deputy Fire Marshal/ Examiner*** Plans	Hourly*	45.09	45.35			
Ambulance Attendant/EMT (40 hr. rate)#	Hourly*	16.87	28.15		29.56	
Ambulance Attendant/Paramedic (40 hr. rate +\$1.85)#	Hourly*	18.72	30.00		31.50	
Extra Help FF1/EMT (53 hr.wk)#	Hourly*	16.87	21.25		22.31	
Extra Help FF1/Paramedic (53 hr.wk + \$1.85)#	Hourly*	18.72	23.10		24.27	
Extra Help/Wildland FF (53 hr.wk)##	Hourly*		26.63		tbd	
*Part-time Employees						
**COLA considered in new hire rate						
***Hourly Rate based on Captain Step 6 +15% on a 40 hr. vs. 56 hr. week						
#Hourly Rate based on Firefighter 1 - Step 4 (56 hr. converted to 40 or 53)						
##Wildland FF rate based on Annual OES Rate Letter						

RESOLUTION NO. 22/23- 01

**LAKEPORT FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

**A RESOLUTION MAKING FINDINGS AND REQUISITION IMPOSITION
OF FIRE MITIGATION FEES PURSUANT TO THE
CITY OF LAKEPORT FIRE MITIGATION FEE ORDINANCE**

WHEREAS, the Lakeport Fire Protection District, (DISTRICT), City of Lakeport, State of California, is anticipating that new development will occur within the DISTRICT which will cause the need for the expansion of existing fire protection facilities: and,

WHEREAS, the DISTRICT does not have sufficient funds available to construct additional facilities from fund balances, capital facility funds, property tax sources, fire suppression assessments, or any other appropriate sources necessitated by new development: and,

WHEREAS, in order to protect the health and safety of the residents of the DISTRICT, it is necessary to request the City of Lakeport to implement the Fire Mitigation Fee Ordinance within the DISTRICT.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the DISTRICT does hereby make the following findings:

- (1) The DISTRICT does not have existing fire protection facilities and equipment which could be used to provide an adequate level of services to new development within the DISTRICT'S boundaries.
- (2) The DISTRICT does not have sufficient funds available to construct additional facilities from fund balances, capital facility funds, property tax sources, fire suppression assessments, or any other appropriate sources.
- (3) The lack of fire protection facilities and equipment to serve new development would create a situation perilous to public health and safety if fire mitigation fees were not levied within the DISTRICT.

BE IT FURTHER RESOLVED that:

- (1) Resolution 20/21-04 is repealed in its entirety and replaced with this resolution.
- (2) The DISTRICT requests the City of Lakeport to authorize the DISTRICT to collect 100% (\$1.00 per sq. ft.) of the fire mitigation from applicants for building permits or other permits for Development within the City limits.
- (3) Mitigation fees paid pursuant to the Fire Mitigation Fee Ordinance shall only be used to expand the availability of capital facilities and equipment to serve new development.
- (4) The DISTRICT shall account for all funds received by the District for mitigation fees collected in the City of Lakeport under this Resolution and all interest subsequently

earned by the DISTRICT on these funds, in a separate budget accounting category to be known as the "City of Lakeport Fire Mitigation Fee".

(5) The DISTRICT shall expend funds from said "City of Lakeport Fire Mitigation Fee" budget accounting category only for those purposes of providing capital facilities and equipment to serve new development.

(6) The DISTRICT shall submit a Fire Mitigation Fee Annual Report no later than October 31 of each year to the City Manager. Said report shall include, but not be limited to, the balance in the account at the end of the previous fiscal year, the fee revenue received, the amount and type of expenditures made, and the ending balance in the fund. In addition, the report shall specify the action the DISTRICT plans to take to alleviate the facility and equipment needs caused by new development in a capital fire facilities and equipment plan adopted at a noticed public hearing. The DISTRICT shall make available, upon request by the City Manager, a copy of its annual audit report.

(7) The DISTRICT shall make its records justifying the basis for the fee amount available to the public on request.

(8) The DISTRICT shall hold the City harmless for any errors made by the City in collection or accounting for the fees for the DISTRICT.

(9) The DISTRICT shall make findings, with respect to any portion of the fee remaining unexpended or uncommitted in its account five or more years after deposit of the fee, to identify the purpose to which the fee is to be put and to demonstrate a reasonable relationship between the fee and the purpose for which it was charged. The DISTRICT shall refund to the then current record owner or owners of the development project or projects on a prorated basis, the unexpended or uncommitted portion of the fee and any interest accrued thereon, for which need cannot be demonstrated.

A certified copy of this Resolution shall be delivered to the Clerk of the Lakeport City Council.

THIS RESOLUTION WAS PASSED AND ADOPTED by the Board of Directors of the Lakeport Fire Protection District at a legally noticed meeting thereof held on the 12th day of July, 2022, by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

LAKEPORT FIRE PROTECTION DISTRICT

William Gabe
CHAIRMAN, Board of Directors

ATTEST: _____
Ray Lavelle
Board Clerk